



Republic of the Philippines  
House of Representatives  
Quezon City, Metro Manila

**MEDIA COVERAGE OF THE JOINT SESSION OF THE SEVENTEENTH CONGRESS OF  
THE REPUBLIC OF THE PHILIPPINES FOR THE PRESIDENT'S STATE OF THE NATION ADDRESS  
(SONA) ON 23 JULY 2018**

**RULES AND GUIDELINES FOR  
MEDIA ACCREDITATION**

- A. Media Accreditation for the SONA is mandatory. Only those wearing the **official Media IDs, together with their agency IDs**, shall be allowed inside the premises of the Batasan Complex on **July 23, 2018**.
- B. The incumbent members of the respective Press Corps, officers, staff and outsourced technical people of the Media and Public Relations offices of the House of Representatives (HRep), Senate and Malacañang are automatically accredited for the SONA. It must be clear, however that while their respective institutions are responsible for the submission of their names and accreditation requirements, these media persons should verify the inclusion of their names in the lists submitted to the Committee on Media - Media Accreditation Team.
- C. The number of media persons per agency to be accredited shall be limited according to the following distribution:

<b>Media Agency Category</b>	<b>Designated Area</b>	<b>Number of Authorized Media Personnel</b>
<b>TV</b>	North Wing Lobby	3
	South Wing Lobby	3
	Master Control Area	10

<b>TV</b>	Plenary (VIP Upper Deck)	1
	Grounds (OB Van, Production Tent, Stand-up position)	23
	<b>TOTAL</b>	<b>40</b>
<b>RADIO</b>	North Wing Lobby	2
	South Wing Lobby	2
	Plenary Radio Booth	2
	Grounds (Stand up position)	2
	<b>TOTAL</b>	<b>8</b>
<b>PRINT</b>	North Wing Lobby	2
	South Wing Lobby	2
	2 <sup>nd</sup> Gallery Landing	1
	<b>TOTAL</b>	<b>5</b>
<b>ONLINE</b>	North Wing Lobby	2
	South Wing Lobby	2
	VIP Upper Deck	1
	<b>TOTAL</b>	<b>5</b>

- D. The Committee on Media - Media Accreditation Team shall begin accepting applications on **18 June 2017**.
- E. Deadline for submission of applications is **30 June 2018**.
- F. Following are the steps in the submission of applications for accreditation:
1. Download from the HRepwebsite: [www.congress.gov.ph](http://www.congress.gov.ph) soft copies of the SONA 2018 Media Accreditation Forms ([Annexes A](#) and [A1 \(TV\)](#), [A2 \(Radio\)](#), [A3 \(Print\)](#), [A4 \(Online\)](#) and [Application for Car Pass \(A5\)](#))

2. The News Department head or authorized person of the media agency shall prepare the accomplished electronic copies of the form together with the applicants' digital photos. The 2 " x 2" **recent** digital photo of each applicant must be submitted in JPEG format with the corresponding media person's FIRST NAME, LAST NAME, POSITION, AGENCY (all caps) as file name.



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JUAN DELA CRUZ, REPORTER, ABS CBN 2

3. The media coordinator shall personally submit to the Committee on Media - Media Accreditation Team in CD or via email ([hrep.sona2018@gmail.com](mailto:hrep.sona2018@gmail.com)) the digital photos and accomplished application forms from June 18 to 30, 2018 to avoid unnecessary delay in the processing and issuance of the SONA Media ID.

An application which does not comply with the foregoing requirements shall not be accepted and processed.

Applications submitted via email shall indicate in the subject **AGENCY NAME** and, in case a media agency needs to submit applications of its personnel in bulk several times, the **BATCH NUMBER** shall be indicated for every submitted group. The coordinator/ applicant shall refrain from resending the same email, once the Committee on Media - Media Accreditation Team has responded to the original email on the digital photos and application forms.

4. The media coordinator of each agency shall stick to the number of allowable personnel per designated area for media.
- G. The Media IDs and car passes **shall be released on July 18-21, 2018.**

- H. TV, radio and online agencies shall submit to the Committee on Media Chairperson on or before **12 July 2018** their respective lists of personnel who will enter the House of Representatives premises on pre-SONA days (20-22 July 2018) for set-up activities.
- I. For inquiries, please contact the person-in-charge of the Committee on Media - Media Accreditation Team

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Thank you.

**MA. BERNADETTE C. DELA CUESTA**

Chairperson, Committee on Media

*HREP Task Force SONA 2018*