



Republic of the Philippines
House of Representatives
Quezon City

INVITATION TO BID

The HOUSE OF REPRESENTATIVES, through its Bids and Awards Committee (BAC), invites suppliers to apply for eligibility and to bid for the hereunder project/contract:

<i>Name of Project/Contract</i>	Consolidated Information and Communication Technology Requirement
<i>Location</i>	<i>House of Representatives, National Government Center, Constitution Hills, Quezon City</i>
<i>Brief Description of the Project</i>	<i>Supply, delivery and installation of desktop computers, notebooks, uninterruptible power supply, heavy-duty color laserjet printer, color inkjet printer and Microsoft Office Professional 2010 Full Product.</i>
<i>Approved Budget for the Contract</i>	PhP 4,300,000.00 (four million three hundred thousand pesos only)
<i>Delivery Date</i>	<i>As specified in the Notice to Proceed.</i>

Procurement will be conducted through competitive bidding under the Revised Implementing Rules and Regulations (RIRR) of RA 9184, otherwise known as the Government Procurement Reform Act, using non-discretionary "pass/fail" criteria as specified in the IRR-A of RA 9184 and is restricted to Filipino citizens/sole proprietorships, organizations with at least 60% interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to CA 138. The prospective bidder must have an experience of having completed a single contract that is similar to the contract to be bid, and whose value, must be at least fifty percent (50%) of the Approved Budget for the Contract.

Only Bids from Bidders who pass the eligibility check will be opened. The process for the eligibility check is described in the *Bidding Documents* (Instructions to Bidders) for this particular Contract. The bidder with the Lowest Calculated Bid (LCB) shall advance to the post-qualification stage in order to finally determine responsiveness of the bid to technical and financial requirements of the Project. The contract shall then be awarded to the Lowest Calculated and Responsive Bidder (LCRB) who shall be determined as such during the post-qualification procedure.

The following schedule of activities shall be strictly followed:

<i>Activities</i>	<i>Schedule</i>
<i>Posting of the Invitation</i>	<i>September 11 – September 17, 2010</i>
<i>Issuance of Bidding Documents</i>	<i>September 11 – October 6, 2010</i>
<i>Pre-bid Conference</i>	<i>September 20, 2010</i>
<i>Submission, Opening of Bids and Bid Evaluation</i>	<i>October 6, 2010</i>
<i>Post-qualification</i>	<i>October 7 – October 11, 2010</i>
<i>Notice of Award</i>	<i>October 12, 2010</i>

The BAC, through its Secretariat, headed by Mr. Dominador M. Gamboa, Director II, Procurement and Supply Management Service, of the Bids and Awards Committee, South Wing Basement, House of Representatives, Constitution Hills, Quezon City (with Tel Nos. 951-2225 and 931-5001 loc. 7685), shall issue to the interested suppliers the Bidding Documents *from September 11–October 6, 2010 (Monday thru Thursday, 10:00AM – 3:00PM only)*, upon *payment of a non-refundable amount of Five Thousand Pesos Only (P5,000.00)*, payable to the House of Representatives Cashier.

Only suppliers who purchased the Bidding Documents shall be allowed to attend the scheduled Pre-Bid Conference to be held at the Conference Room, Bids and Awards Committee, South Wing Basement, House of Representatives, Constitution Hills, Quezon City. The Bids of interested bidders must be submitted to the BAC Secretariat on or before the scheduled Opening of Bids. **Late bids shall not be accepted.** Bids will be opened in the presence of the Bidders' representatives who choose to attend at the scheduled Opening of Bids.

The HOUSE OF REPRESENTATIVES reserves the right to accept or reject any Bid, to annul the bidding process, and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

ATTY. LEONARDO B. PALICTE III
Chairperson, Bids and Awards Committee